

OWEN J. ROBERTS SCHOOL DISTRICT

January 28, 2008

The Owen J. Roberts School Board met on Monday, January 28, 2008, in the Owen J. Roberts High School. The President called the meeting to order at 8:00 p.m. with the following present:

President	John M. Dutton
Vice President	Edward L. Kerner
Secretary/Business Manager	Jaclin B. Krumrine
Board Member	Rosemary Bilinski
Board Member	Debbie L. Bissland
Board Member	Keith E. Fulmer
Board Member	John D. Kane, III
Board Member	William S. LaCoff
Board Member	Barbara L. McMeekin
Board Member	Eric C. Scheib
District Superintendent	Myra G. Forrest, Ed.D.
Assistant Superintendent	Dixie Paruch
Director of Pupil Services	David Hemberger, Ed.D.
Director of Human Resources	Antonia R. Cramp, PHR
High School Principal	Richard Marchini, Ed.D.
Middle School Principal	Robert Salladino, Ed.D.
Elementary Principal	Ryan Monaghan
Elementary Principal	Barbara Guy
Elementary Principal	James Melchor, Ed.D.
Elementary Principal	Kathryn Brown
Supervisor of Special Projects	Frank R. Scalise, Ed.D.
Supervisor of K-12 Instruction	Kathryn Soeder, Ed.D.
Director of Technology	Richard Galley
K-12 Science/Technology Coordinator	Heidrun Lehmann
K-12 Mathematics Coordinator	Joshua Hoyt
Assistant High School Principal	Sean Earley, Ed.D.
Assistant High School Principal	John R. Barr
Assistant Middle School Principal	Christopher Stango
Assistant Middle School Principal	Cheryl Bell, Ed.D.
Assistant Coordinator of Operations & Maintenance	George Niemy
Chief of Security and Safety	Lawrence Mauger
Assistant Technology Coordinator	Jeffrey Buettler
Compliance Coordinator	Mary E. White
	Press
	Visitors

Elizabeth A. Radford, Cheryl Morett, Edward Freed, Ph.D., Dennis Rozak, Catherine Haile, Tony White, Gail Gola, David Strock, Joanne Beard, Anita Zuber, Ed.D., Jennifer Rumsey, Daniel O'Brien, Ann Franz, Christopher S. Jones, Marguerite Bishop, Bonita Kolosky, Sarah Ruzenski, John Williams, and William Gerhart were absent.

Pledge of Allegiance

Mrs. Bissland requested a moment of silence for North Coventry Police Officer Joshua D. Wuertz who passed away on January 19, 2008.

Board President John Dutton announced that an Executive Session of the Board of School Directors was held on January 22, 2008 at 6:15 p.m. and 11:30 p.m. in the Board Room of the Administration Building to discuss personnel and legal matters and on January 28, 2008 at 6:00 p.m. in the High School Library to discuss personnel and legal matters.

Recommended Routine Matters

Mr. Scheib moved and Mr. LaCoff seconded for approval of the following routine matters and acknowledged receipt of District reports as presented

Approval of Minutes for the School Board Meetings of December 3, 2007, as corrected, and December 10, 2007 as presented.

Approval of Minutes of the November 12, 2007 Committee of the Whole Meeting as presented.

Approval of the Financial Reports for the months of October and November 2007 as presented subject to audit.

Approval of Transfer of Accounts for the months of October and November 2007 as presented subject to audit.

Acknowledge receipt of Fulton Financial Advisors summary statements of assets held for investment as of October and November 2007 in accordance with the District's investment policy as presented.

Acknowledge receipt of the Cashflow/Performance Analysis for the months ended October 31, 2007 and November 30, 2007 from Fulton Financial Advisors as presented.

Acknowledge receipt of General Fund bills in the total amount of \$4,429,550.43 for the period October 1, 2007 through October 31, 2007 and \$4,142,234.80 for the period November 1, 2007 through November 30, 2007.

Acknowledge receipt of Athletic Fund bills in the total amount of \$40,551.05 for the period October 1, 2007 through October 31, 2007 and \$45,018.94 for the period November 1, 2007 through November 30, 2007.

Acknowledge receipt of Capital Reserve Fund bills in the total amount of \$281,263.04 for the period October 1, 2007 through October 31, 2007 and \$82,394.54 for the period November 1, 2007 through November 30, 2007.

Acknowledge receipt of Capital Projects Fund bills – High School/Middle School/Elementary School in the total amount of \$2,256,972.64 for the period October 1, 2007 through October 31, 2007 and \$6,071,211.46 for the period November 1, 2007 through November 30, 2007.

Acknowledge receipt of Debt Service Fund bills in the total amount of \$59,435.16 for the period October 1, 2007 through October 31, 2007 and \$1,675,507.50 for the period November 1, 2007 through November 30, 2007.

Acknowledge receipt of Cafeteria bills in the total amount of \$77,998.39 for the period November 1, 2007 through November 30, 2007 and in the total amount of \$74,552.74 for the period December 1, 2007 through December 31, 2007.

Acknowledge receipt of Cafeteria Revenue Report for the month of September 2007 as presented subject to audit.

Acknowledge receipt of Cafeteria Expenditure Report for the month of September 2007 as presented subject to audit.

Acknowledge receipt of Fulton Financial Advisors summary statements of assets held for investment for the Owen J. Roberts Food Service as of July, August, and September 2007 in accordance with the District's investment policy as presented.

Acknowledge receipt of Responsibility Cost Centers, Function/Object Report for the period ending October 31, 2007 and for the period ending November 30, 2007 as presented subject to audit.

Acknowledge receipt of Tax Report for the months of October and November 2007 as presented subject to audit.

Acknowledge receipt of Student Activity Reports as presented subject to audit.

Acknowledge receipt of Revenue Budget Report and Summary by Function, Function/Object Report for the period ended October 31, 2007 and for the period ended November 30, 2007 as presented subject to audit.

Acknowledge receipt of financial statement of the Adult Education Program for the months of October and November 2007 as presented subject to audit.

Acknowledge receipt of financial statement of the Community Swim Program for the months of October and November 2007 as presented subject to audit.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Scheib moved and Mrs. Bissland seconded for appointment of Board Members to Standing Committees and School Board Representatives

- a. **Buildings and Grounds Committee**
John Dutton, Chairperson
Debbie Bissland
Keith Fulmer

- b. **Extracurricular and Interscholastic Activities Committee**
Debbie Bissland, Chairperson
Rosemary Bilinski
Jack Kane

- c. **Curriculum and Instruction Committee**
Rosemary Bilinski, Chairperson
Jack Kane
Edward Kerner

- d. **Intermediate Unit Board**
Eric C. Scheib

- e. **Personnel Committee**
Edward Kerner, Chairperson
Debbie Bissland
Eric Scheib

- f. **Transportation Committee**
Barbara McMeekin, Chairperson
Jack Kane
William LaCoff

- g. **Legislative and Policy Committee**
Eric Scheib, Chairperson
Keith Fulmer
William LaCoff

- h. **Technology Committee**
William LaCoff, Chairperson
Rosemary Bilinski
Barbara McMeekin

- i. **Pupil Services Committee**
Keith Fulmer, Chairperson
Edward Kerner
Barbara McMeekin

j. School Board Representatives

- PSBA Liaison – William LaCoff
Alternate Representative – Eric Scheib
- Chester County School Boards Legislative Council
Representative – William LaCoff
- Chester County School Boards Legislative Council
Alternate Representative – Eric Scheib
- NSBA National Affiliate Advocacy Network
Representative – William LaCoff
- NSBA Federal Relations Network
Representative – William LaCoff

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

There were no communications to be read by Board Secretary Mrs. Jaclin B. Krumrine.

Solicitor's Report
No Report

Board Committee Reports

1. **Buildings and Grounds Committee**

Mr. Dutton announced that a meeting of the Buildings and Grounds Committee was held on January 21, 2008 at 7:30 p.m. in the Board Room of the Administration Building. A copy of the Minutes of the meeting is attached to these School Board Minutes.

Mr. Dutton also announced that the Buildings and Ground Committee meeting scheduled for February 4, 2008 will be held at 7:00 p.m. in the Board Room of the Administration Building. An Executive Session to discuss legal matters will be held at 6:00 p.m. in the Board Room of the Administration Building.

Other meetings of the Buildings and Grounds Committee will be held at 6:00 p.m. in the Board Room of the Administration Building on the following dates:

March 3, 2008
April 7, 2008
May 5, 2008
June 2, 2008

2. **Extracurricular and Interscholastic Activities Committee**
No Report

3. Curriculum and Instruction Committee
No Report
4. Intermediate Unit Board
No Report
5. Personnel Committee
No Report
6. Transportation Committee
No Report
7. Legislative and Policy Committee
No Report
8. Technology Committee
No Report
9. Pupil Services Committee
No Report

Superintendent's Reports to the Board

1. Recognitions

- a. January - School Director Recognition Month – Dr. Forrest presented the School Board members with fleece sweatshirts with the Owen J. Roberts logo embroidered on them.

The Superintendent's Cabinet presented the School Board members with a gift bag that included an Owen J. Roberts travel mug and coffee which was purchased from the Owen J. Roberts Education Foundation.

2. Acknowledgements

- a. February is Black History Month
- b. February is Future Farmers of America Month
- c. National School Counseling Week is February 4-8 in 2008. The theme for 2008 National School Counseling Week is "School Counselors: Creating Pathways to Success."

3. **High School Report** - Dr. Marchini, Dr. Earley, and Mr. Barr presented the High School report. Dr. Marchini introduced Mr. Brian Sponagle and High School students who presented the Owen J. Roberts television program and posting of the video clips to the Owen J. Roberts webpage. Dr. Earley presented PSSA Data-Driven Decisions and Mr. John Barr presented an update on culture.

Discussion Items

1. Mrs. McMeekin spoke as follows:

“I have been a board member for 8 years and attended every committee and board meeting for 2 years prior to that. I got involved because I felt that my daughters’ education was being compromised by the leadership of the district. I have worked during these years, sometimes being a voice of one, to bring about a positive change for all students in OJR.

“Three years ago I was privileged to welcome Dr. Myra Forrest as Superintendent. She brought with her a wealth of knowledge, business acumen, educational leadership, and a vision of what OJR could achieve and be. She has been working diligently to bring about the positive change we so desperately needed. In fact, she has been recognized by many of the districts in the area. So much so that many have approached her to apply for the Superintendent’s position in their district. So far Dr. Forrest’s answer to them has been NO in spite of the lucrative contracts and much higher salaries they offer.

“Dr. Forrest has put into place the strongest administrative team I have seen in this district. They are united with her vision to put the child first and improve the education in this district. This is filtering down to the teaching level where the bar has been raised to improve instruction and learning in the classroom.

“In addition because of her great leadership and openness to people, we have decreased the number of lawsuits in this district as well as made many personnel changes without an outlay of money, thereby saving the district hundreds of thousands of dollars. Her recommendations based on input from our legal advisors have been immeasurable.

“Why do I mention all this? We as a Board are an oversight group for the district setting policy, overseeing the spending of money, and insuring that best practices take place with education at the forefront. We are to hire the Superintendent and give that person room to run the district within our policy guidelines. We should set high standards for our behavior and lead by example. It is my opinion that it is time we live up to this. Board members berating extremely competent administrators in public when a question or issue could be resolved by a phone call prior to a meeting, talking during presentations that are being given to inform us, and having a majority of board members making decisions about board agenda items out of the sunshine are just some of the issues we should consider to improve.

“We talk about wanting to save the taxpayers’ money, but how much money are we saving when we continue to change our minds over issues and make administrators and vendors redo their work over and over again to please just a few people? We voted at one meeting to spend almost a half million dollars to add 46 seats to the pool area; we discuss spending \$40,000 to redo a redistricting plan that many say is as good as it can be; want to hire lawyers who have limited experience, are not insured, and may have connections to board members versus staying with the Superintendent recommended group that are known to be the best in their fields. There is a negative cost to the taxpayers for these decisions. With regard to the hiring of these new lawyers and the letting go of the current ones we are not even following our own policy to meet with the current group to discuss why we wish to let them go.

“We have hired the Superintendent to make recommendations to us. We are not educators. We have not been in charge of running a building let alone running a school district on a day to day basis, therefore the Superintendent’s judgment should be weighed heavily when making our decisions. Dr. Forrest is well respected in her field, has a great understanding of the taxpayer’s pocketbook, and should be given the opportunity to show us how great we can become within the confines of our budget. If this board wishes to run the district on a day to day basis, they should have applied for the Superintendent’s position instead of running for the board.

“I ask this Board to rethink the direction we are going and begin to police ourselves so we can set the type of examples we should to the people of this district.”

**Information, proposals, and statements from individuals or delegations
pertaining to items on the agenda**

1. Mrs. Cathy DiFilippo, North Coventry Township, requested that the Board consider refunding penalties for taxes that were paid during the penalty period. Board President Mr. John Dutton instructed Ms. DiFilippo to make an appointment with the Business Manager Mrs. Jackie Krumrine to meet and discuss this issue.
2. Mr. Mark Zeleznick from Warwick Township and Mrs. Dannelle Gerhart from North Coventry Township asked the Board to re-evaluate the construction manager assigned to the projects as a result of discussions at the Buildings and Grounds Committee Meeting that was held in January.
3. Mrs. Kellie Bean from French Creek Elementary School and Mrs. Diane Butler from Warwick Township expressed gratitude for the process of including staff, parents and others during the selection of the new French Creek Elementary School principal.
4. Mr. Daryl Walmer, High School Teacher, and Mr. Mike Wall, Warwick Township, spoke as follows in recognition of School Board Recognition Month:

“Ladies and gentlemen of the Board,

“I will speak tonight on behalf of myself and Daryl Walmer, High School Science Department Chair.

“I have two subjects. First, this is School Board recognition month -- your desire to serve the community in the capacity of school directors is worthy of respect and thanks.

“The desire to serve children and the parents and taxpayers of this community is admirable.

“We seem to live in a time where sacrifice sometimes appears to have lost its place as a virtue. Thank you for the sacrifice of so many hours and for taking on the additional stress that comes with this position. And thank you for continuing to fight for local control of school policy in the face of continued efforts by the State and Federal government to encroach on that control.

“Secondly, I would like to speak about Dr. Myra Forrest tonight.

“Sometimes this world spins us so fast that we take for granted that for which we should be thankful.

“Dr. Forrest is also worthy of respect and thanks for the job she has done as superintendent in the few years she has been here.

“She has brought and continues to bring an intensity of focus to bear on the problems faced by this District.

“A general example: Dr. Forrest did not begin her tenure here with the word yes.

“She did not attempt to win fans by telling people what they wanted to hear.

“For instance, she repeatedly pointed out the difference between the sometimes-inflated reputation of our District at the time vs. its reality.

“She challenged assumptions that had been in place in this District for 15 years prior to her arrival, assumptions that had calcified into a comfortable view of ourselves.

“Her directness about challenging those assumptions has put her into some fights, but it has also made us look at ourselves more honestly than we have in many years.

“She is and has been a chief operating officer in a hurry because she saw how far behind our promise we had fallen.

“Now, for the first time since 1989, we have a Superintendent who has not just reacted to events, but one who has attempted to set a coherent, logical course, one that seeks to guide us to the goal of the consistent academic excellence this District has had as its potential.

“On a personal level, she is a superintendent who can look you in the eye and tell you an unpleasant truth and do so in a civil manner, and then ask how you are doing as a person and mean her question sincerely.

“Humane, tough-minded competence is a rare virtue, but then good superintendents are rare.

“It is our sincere hope (Daryl and myself) that during this month deservedly set aside for a recognition of your sacrifices and skills as Board members, that you also are appreciative of the talents and hard work of the woman you hired to lead us.”

5. Mr. Eugene Endress, East Coventry Township, Subject: He expressed concerns about hiring a new elementary school principal.
6. Mr. David Megay, Warwick Township, Subject: He expressed his concern about replacing all District solicitors. He stated that various solicitors were hired as professionals in those specific areas and to completely remove all of the District solicitors and replace them with solicitors unfamiliar with Pennsylvania school law should be seriously considered by the Board.

7. Nancy Miller, North Coventry Township, Subject: She spoke requesting the Board help the Age group locate a temporary pool during the Middle School construction period.

Old Business

Mr. Scheib moved and Mrs. McMeekin seconded to table Items 1. through 6. until the District can go through a formal Request for Proposal process for the selection of the solicitors. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, nay; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mr. LaCoff moved and Mrs. Bissland seconded for the approval of the appointment of one of the following firms for General Solicitor for a one-year term as presented:

This appointment is being recommended by the District Superintendent as per Policy 819- Operations, Legal Services, adopted by the Board of School Directors on September 20, 2004.

Approval of the appointment of the law firm of Levin Legal Group, 1402 Masons Mill Business Park, 1800 Byberry Road, Huntingdon Valley, PA 19006, as general counsel for the 2008 calendar year.

ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

This appointment is being recommended by the President and Vice President of the School Board.

Approval of the appointment of the law firm of Dischell, Bartle, Yanoff & Dooley, P. O. Box 107, 1800 Pennbrook Parkway, Suite 200, Lansdale, PA 19446, as general counsel for the 2008 calendar year.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, nay; Kerner, aye; LaCoff, nay; McMeekin, nay; Scheib, nay. Motion carried.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the appointment of the law firm of Levin Legal Group, 1402 Masons Mill Business Park, 1800 Byberry Road, Huntingdon Valley, PA 19006 as labor relations and employment practices counsel for the 2008 calendar year. This appointment is being recommended by the Superintendent in accordance with Policy 819 – Operations, Legal Services adopted by the Board of School Directors on September 20, 2004. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mr. Dutton moved and Mr. Kerner seconded for approval of the appointment of the law firm of White and Williams LLP, 800 One Liberty Place, Philadelphia, PA 19103-7395 as labor relations and employment practices counsel for the 2008 calendar year. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, nay; Kerner, aye; LaCoff, nay; McMeekin, nay; Scheib, nay. Motion carried.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the appointment of the law firm of Kegel Kelin Almy & Grimm, LLP, 24 North Lime Street, Lancaster, PA 17602, as business and bond counsel for the 2008 calendar year. This appointment is being recommended by the Superintendent in accordance with Policy 819 – Operations, Legal Services adopted by the Board of School Directors on September 20, 2004. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mrs. Bissland moved and Mr. Kerner seconded for the approval of the appointment of the law firm of Sweet, Stevens, Katz & Williams, LLP, 331 Butler Avenue, P. O. Box 5069, New Britain, PA 18901, as special education legal counsel for the 2008 calendar year. This appointment is being recommended by the Superintendent in accordance with Policy 819 – Operations, Legal Services adopted by the Board of School Directors on September 20, 2004. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mr. Dutton moved and Mr. Kerner seconded for approval of the appointment of the law firm of White and Williams LLP, 800 One Liberty Place, Philadelphia, PA 19103-7395 as special education legal counsel for the 2008 calendar year. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, nay; Kerner, aye; LaCoff, nay; McMeekin, nay; Scheib, nay. Motion carried.

Mr. Scheib moved and Mr. Kerner seconded for approval of the appointment of the law firm of Fox Rothschild, LLP, 1250 South Broad Street, Lansdale, PA 19446-0431, as labor relations, employment practices, and special education counsel for the 2008 calendar year. This appointment is being recommended by the Superintendent in accordance with Policy 819 – Operations, Legal Services adopted by the Board of School Directors on September 20, 2004. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the appointment of Jeffrey Sultanik of the law firm of Fox Rothschild, LLP, 1250 South Broad Street, Lansdale, PA 19446-0431, as School Board Chief Negotiator for the 2008 calendar year. This appointment is being recommended by the Superintendent in accordance with Policy 819 – Operations, Legal Services adopted by the Board of School Directors on September 20, 2004. ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, aye; Kerner, nay; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion failed.

Mr. Scheib moved and Mr. Kane seconded for approval of the appointment of one of the following firms for Real Estate and Assessment Appeals Counsel for a one-year term as presented:

This appointment is being recommended by the District Superintendent as per Policy 819- Operations, Legal Services, adopted by the Board of School Directors on September 20, 2004.

Approval of the appointment of David Allebach, Jr., Esq., with Yergey, Daylor, Allebach, Scheffey, Picardi, 1129 High Street, Pottstown, PA 19464, as counsel for real estate and assessment appeals for the 2008 calendar year.

ROLL CALL: Bilinski, nay; Bissland, nay; Dutton, nay; Fulmer, nay; Kane, nay; Kerner, nay; LaCoff, nay; McMeekin, aye; Scheib, aye. Motion failed.

This appointment is being recommended by the President and Vice President of the School Board.

Approval of the appointment of Prince and Kurtas, 934 High Street, P. O. Box 696, Pottstown, PA 19464-0696, as counsel for real estate and assessment appeals for the 2008 calendar year.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, nay; Scheib, nay. Motion carried.

Mr. John Dutton, Board President, stated that the District Administration should continue to utilize the prior attorneys for items and issues currently in process but the newly appointed attorneys should be consulted for all new legal issues.

Mrs. Bissland moved and Mr. Kerner seconded to move all the families in the Ridgelea development from the scheduled new elementary school, West Vincent Elementary, to the French Creek Elementary School for the 2008-09 school year. Attached is a copy of Mrs. Bissland's speech in that regard. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, nay; Kerner, aye; LaCoff, nay; McMeekin, nay; Scheib, nay. Motion carried.

New Business

Mr. LaCoff moved and Mr. Scheib seconded to reaffirmation of Local Board Procedures, Board Governance Standards/Code of Conduct (Policy 011) as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded to acknowledge receipt of the following contributions, donations, and gifts to the Owen J. Roberts School District:

For Student Activities

<u>Donor</u>	<u>Item</u>	<u>Purpose</u>
OJR Education Foundation	\$648.38	To North Coventry Elementary to help offset the cost for the Recorder Karate Project
Century Club of Pottstown	\$50.00	To French Creek Elementary to help offset the cost of

Verizon Long Distance	\$13.81	hand bells
Verizon Long Distance	\$5.58	Extra Credit for Schools Program for the High School
Verizon Long Distance	\$3.23	Extra Credit for Schools Program for the Middle School
General Mills Box		Extra Credit for Schools Program for North Coventry Elementary School
Tops for Education	\$323.20	For French Creek Elementary
North Coventry PTA	\$461.60	To help offset the cost of school assembly
North Coventry PTA	\$525.35	To help offset the cost of the 2 nd grade class trip
North Coventry PTA	\$1,120.00	To help offset the cost of the 4 th grade class trip
Vincent PTA	\$7,859.91	For the purchase of four Smart Boards

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval to apply for a Pre-K Counts Grant through the Pennsylvania Department of Education for the 2008-09 school year in the amount of \$282,600.00 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Scheib moved and Mr. LaCoff seconded for approval of the following policies as presented:

Approval of amendments to Policy 001 – Local Board Procedures, Name and Classification as presented. Amendments were reviewed at the Legislative and Policy Committee Meeting of October 29, 2007 and are being recommended.

Approval of amendments to Policy 201 – Pupils, Admission of Beginners as presented. Amendments were reviewed at the Legislative and Policy Committee Meeting of October 29, 2007 and are being recommended.

Approval of amendments to Policy 806 – Operations, Child/Student Abuse as presented. Amendments were reviewed at the Legislative and Policy Committee Meeting of October 29, 2007. There are several additional revisions being recommended by legal counsel.

Approval of amendments to Policy 903 – Public Participation in Board Meetings as presented. Amendments were reviewed at the Legislative and Policy Committee Meeting of October 29, 2007 and are being recommended.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded to acknowledge receipt of a 2007-08 Healthy Farms & Healthy Schools Grant from the Pennsylvania Department of Agriculture in the amount of \$15,000.00 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded to acknowledge receipt of 2007-08 Pre-K Counts Program Grant Agreement approval by the Pennsylvania Departments of Education and Public Welfare in the amount of \$157,000.00 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded to acknowledge receipt of grants from the Pennsylvania Council on the Arts and the Philadelphia Arts in Education Partnership for the 2007-08 school year in the amount of \$3,700.00 for a residency with Anne-Marie Mulgrew as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Dutton moved and Mr. Kerner seconded for approval of 2007-08 Spring Community Aquatics Program as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the program Adult School for the 2007-08 Spring session as presented. *Note: The Adult School Program is operated on a self-supporting basis.* ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following amended leaves as presented:

Approval to amend the FMLA leave request of John Baron as amended by the Board of School Directors at their meeting of November 26, 2007. This leave shall commence on November 21, 2007 and end on February 27, 2008 and is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kane seconded for approval of the following leaves as presented:

Approval of the FMLA leave request of James Freese commencing on December 28, 2007 through March 28, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Ella Jean Workman commencing on December 28, 2007 through January 21, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Maureen Noonan commencing on January 2, 2008 through January 4, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Ann Marie Lucas commencing on March 25, 2008 through May 30, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Stone Stafford commencing on December 17, 2007 through December 21, 2007. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Amy Fream commencing on April 25, 2008 through June 11, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of the FMLA leave request of Sally Ditlow commencing on February 4, 2008 through March 4, 2008. This leave is approved in compliance with the provisions of the Family Leave Medical Act Law of 1993.

Approval of an unpaid leave of absence for Susan Hansen from December 18, 2007 through January 8, 2008 in accordance with the terms and conditions of the agreement between the Owen J. Roberts School District and Teamsters Local Union 384.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for acceptance of the following resignation as presented:

Acceptance of the resignation of Julie Taney, as an FFA Advisor effective January 25, 2008.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of a Resolution for Termination as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following appointment for a administrative position as presented:

Approval of the appointment of Malinda S. McKillip as an Elementary Principal effective upon her release from her current employer. Salary for this position shall be \$99,349.00 prorated over the remainder of the 2007-08 school year.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Scheib moved and Mr. LaCoff seconded for approval of the following appointments for certificated positions as presented:

Approval of the appointment of Julie C. Foley as a full time (1.0) professional employee effective upon her release from her current employer. Salary classification is Step 8, Column 2 or \$59,325.00 annual salary rate prorated for the remainder of the 2007-08 school year.

Approval of the appointment of Erin Cleary as a full time (1.0) temporary professional employee effective January 3, 2008. Salary classification is Step A, Column 1 or \$43,687 annual salary rate prorated for the remainder of the 2007-08 school year.

Approval of the appointment of Casey Fischer as a full time (1.0) long-term substitute teacher effective December 18, 2007.

Approval of the appointment of Samantha Horosky as a full time (1.0) long-term substitute teacher effective January 3, 2008 through March 7, 2008 and as a five tenths (.5) long-term substitute teacher effective March 8, 2008 through June 11, 2008.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following appointments for non-certificated positions as presented:

Approval of the appointment of Karen Durachko as a .82 Class 6 Child Specific Aide effective January 2, 2008. Salary for this position shall be \$15.60 per hour. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and Teamsters Local Union 384.

Approval of the appointment of Haley Brady as a .80 Class 6 Child Specific Aide effective December 21, 2007. Salary for this position shall be \$15.60 per hour. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and Teamsters Local Union 384.

Approval of the appointment of Cheryl Fitzsimmons as a .82 Class 6 Child Specific Aide effective January 16, 2008. Salary for this position shall be \$15.60 per hour. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and Teamsters Local Union 384.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following extracurricular and supplemental appointments as presented:

Approval of the following extracurricular and supplemental appointments for the 2007-08 school year in accord with the collective bargaining agreement between the Board of School Directors and the Roberts Education Association. All coaching and supplemental appointments are for the period July 1, 2007 through June 30, 2008 and will be appointed on a seasonal basis.

COACHES SECONDARY

High School - Winter

Girls Basketball, Asst.	Brian Sammler	\$3,760.00
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High School - Spring

Baseball, Head	Greg Gilbert	\$3,760.00
Baseball, Asst.	Corbin Stoltzfus	\$2,820.00
Baseball, Asst.	Ralph Bretz	\$2,820.00
Softball, Head	Kevin Kirby	\$3,760.00
Softball, Asst.	John McCormick	\$2,820.00
Softball, Asst.	Beth Scanlan	\$2,820.00
Boys Track, Asst.	Tom Barr	\$3,290.00
Boys Track, Asst.	Eric Chrusch	\$3,290.00
Girls Track, Head	David Michael	\$4,230.00
Girls Track, Asst.	Anna DePaol	\$3,290.00
Boys Lacrosse, Head	Jeff Neese	\$3,760.00
Boys Lacrosse, Asst.	Clark Sage	\$2,820.00
Girls Lacrosse, Head	Jackie Spak	\$3,760.00
Girls Lacrosse, Asst.	Cristin Burke	\$2,820.00
Boys Tennis, Head	Jerry Styer	\$3,290.00
Boys Tennis, Asst.	Krista Pointek	\$1,410.00

Middle School - Spring

Baseball, Head	Charles Nesley	\$2,820.00
Baseball, Asst.	Steve Raught	\$2,350.00
Baseball, 7 th Grade, Head	Jon Yoder	\$2,350.00
Softball, Head	Bryn Hoyt	\$2,820.00
Track, Head	Terry Stouffer	\$3,290.00
Track, Asst.	Lauren Moss	\$2,350.00
Girls Lacrosse, Head	Amy Hoffman	\$2,820.00

ELEMENTARY INTRAMURAL AND SUPPLEMENTAL

French Creek

Basketball	Mark Hineman	\$470.00
Flag Football	Mark Hineman	\$470.00

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Dutton moved and Mr. Kerner seconded for approval of the following part-time and casual appointments as presented:

Approval of the appointment of Amanda Sypherd as a substitute teacher effective January 2, 2008.

Approval of the appointment of Marianne Anestad, as a substitute teacher effective January 2, 2008.

Approval of the appointment of Lynn Reinhart as a substitute teacher effective January 2, 2008.

Approval of the appointment of Keisha Bingham as substitute support staff effective January 29, 2008. Rate of pay is contingent upon assignment according to the schedule set by the Board for Part-time and Casual employees. There is no other compensation or fringe benefits.

Approval of the appointment of Amanda Elliott as substitute support staff effective January 29, 2008. Rate of pay is contingent upon assignment according to the schedule set by the Board for Part-time and Casual employees. There is no other compensation or fringe benefits.

Approval of the appointment of the following individuals to the Community Swim Program for the spring of 2008 effective January 28, 2008. Appointments are on a seasonal basis. Salary for these positions shall be on an hourly basis according to the schedule set by the Board for Part-time and Casual Employees. There is no other compensation or fringe benefits for these positions.

	<u>Hourly Rate</u>
Joyce Flanders, Aquatics Director	\$18.34
Donna Gebhard, Swim Instructor	\$16.29
Donna Gebhard, Pool Supervisor	\$13.59
Donna Gebhard, Lifeguard	\$8.15
Mark Zeleznick, Swim Instructor	\$16.29
Lauren Moss, Asst. Swim Instructor	\$12.23
Emily Swavely, Asst. Swim Instructor	\$12.23
Emily Swavely, Lifeguard	\$8.15
Kristin Drumheller, Asst. Swim Instructor	\$12.23
Kristin Drumheller, Lifeguard	\$8.15
Natalie Zeleznick, Asst. Swim Instructor	\$12.23
Natalie Zeleznick, Lifeguard	\$8.15
Missy Schweitzer, Lifeguard	\$8.15

Approval of the appointment of Jenn Bowker as Age Group Assistant Coach effective January 29, 2008. Salary for this position shall be \$11.87 per hour according to the schedule set by the Board for Part-time and Casual Employees. There is no other compensation or fringe benefits for this position.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mrs. Bissland moved and Mr. LaCoff seconded for approval of the following appointments for extra duty assignments as presented:

Approval of the following individuals as Department coordinators/head teachers for the 2007-08 school year. Department coordinators and head teachers shall receive a base salary of \$1544.00 plus \$100.00 per teacher during the 2007-08 contract year. The teacher count for department coordinators shall include all teachers who serve in positions designated by the District as being included in a particular department structure, but shall exclude the department coordinator. Teacher count for head teachers shall include basic classroom teachers, but shall exclude the Head Teacher and special area teachers.

Department Coordinators

High School Special Education - .50 Deborah Harvey
Effective January 29, 2008

Approval of the appointment of the following mentor teachers assigned to new contracted and/or replacement teachers as presented. Compensation, fringe benefits, and conditions of employment are as contained in the collective bargaining agreement between the Board and the Roberts Education Association.

<u>New Teacher</u>	<u>Mentor Teacher</u>	<u>Term</u>
Erin Cleary	Kevin Bott	2 nd semester
Amanda Sypherd	Christa Jones	1/2/08 - 3/31/08
Marianne Anestad	Jaime Garman	1/2/08 - 3/31/08
Samantha Horosky	Vic Cerulli	2 nd semester
Erin Petrick	Erin Schneider	2 nd semester
Casey Lynn Fischer	Jenny Steffie	12/12/07 to 6/15/08

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded for approval of the following additional appointments as presented:

Approval of appointments for the Adult School for the 2007-08 Spring session as presented. There is no other compensation or benefits for these positions. *Note: The Adult School Program is operated on a self-supporting basis.*

Approval of the appointment of Barbara Rosato as an aerobics instructor effective February 1, 2008 at a rate of \$28.00 per hour for two hours a week. This appointment is paid through the Pottstown Health and Wellness Grant for the 2007-08 school year. There is no other compensation or fringe benefits for this appointment.

Approval of the appointment of Lauren Moss as a Club P.L.A.Y. advisor through the Pottstown Health and Wellness Grant for the 2007-08 school year. Conditions of employment and fringe benefits shall be as contained in the Pottstown Health and Wellness Grant paperwork.

Approval of the appointment of Ravina Breden as support staff for the Club P.L.A.Y. program for the 2007-08 school year. Compensation for this appointment shall be \$16.10 per hour for a maximum of 45 hours and is paid through the Pottstown Health and Wellness Grant for the 2007-08 school year. There is no other compensation or fringe benefits for this appointment.

Approval of the appointment of Gina Schmehl as support staff for the Club P.L.A.Y. program for the 2007-08 school year. Compensation for this appointment shall be \$16.10 per hour for a maximum of 45 hours and is paid through the Pottstown Health and Wellness Grant for the 2007-08 school year. There is no other compensation or fringe benefits for this appointment.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mrs. Bissland seconded for approval of an amendment to temporary professional and/or professional individual employment contract as presented:

Approval of the request of Keith Morris, to decrease his professional individual employment contract from full time (1.0) to eight tenths (.8) effective upon the appointment of a replacement for his current position. This is approved in accordance with Section 1151 of the School Laws of Pennsylvania. This is not related to performance of duty.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded for approval of changes in assignment of the following individuals as presented:

Approval to change the assignment of Diane Justo from a .41 Class 13 General Cafeteria Worker to a .44 Class 13 General Cafeteria Worker effective January 29, 2008. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and the Teamsters Local Union 384.

Approval to change the assignment of Dolores Costa from a .44 Class 13 General Cafeteria Worker to a .47 Class 13 General Cafeteria Worker effective January 29, 2008. Conditions of employment and fringe benefits shall be as contained in the negotiated agreement between the Board and the Teamsters Local Union 384.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded for approval of the following conferences as presented:

- a. Corbin Stoltzfus and Greg Gilbert attended the "Be the Best You Are" 35th Annual Baseball Clinic on January 18, 2008 in Cherry Hill, NJ. *Note: This conference has taken place prior to the Board meeting as noted in the Board Line of December 21, 2008.*
- b. Kristin Colfer attended the PA Title I Improving School Performance Conference sponsored by PAFPC on January 28-30, 2008 in Pittsburgh, PA. *Note: This conference is paid through Title I funds. This conference is taking place prior to the Board meeting, as noted in the Board Line of December 14, 2008.*
- c. Richard Galley, Jeff Buettler, and Marge Bishop to attend PETE & C sponsored by PA Educational Technology Expo and Conference on February 10-12, 2008 in Hershey, PA.

- d. Dave Hemberger to attend PDE Annual Conference on February 25-27, 2008 in Hershey, PA.
- e. Leah Saltzer, Robin Allen, and Virginia Talento to attend Orton-Gillingham Training sponsored by the Institute for Multi-Sensory Education on February 25-29, 2008 in Philadelphia, PA. *Note: This conference is paid through Title II funds.*
- f. Laurie Gottdank to attend PASBA Annual Conference sponsored by PA Assoc. of School Business Administrators on February 27-29, 2008 in Harrisburg, PA.
- g. Charles Nesley, Tom Barr, Brian Yetter, Hank Coyne, and Dave Clarke to attend Frank Glazier Football Clinic on February 28-29, March 1, 2008 in Atlantic City, NJ.
- h. Jeff Buettler, Richard Galley, and Mary White to attend PASBO 53rd Annual Conference on March 4-7, 2008 in Hershey, PA.
- i. Richard Marchini to attend ASCD Annual Conference and Exhibit sponsored by the Association for Supervision and Curriculum Development on March 14-18, 2008 in New Orleans, LA. *Note: This conference is paid through Title IIA funds.*
- j. Dave Strock to attend PA State Athletic Directors Convention on March 26-29, 2008 in Hershey, PA.
- k. Kate Haile to attend Food Service Conference & Exhibits sponsored by the PA Assoc. of School Business Officials on April 7-9, 2008 in State College, PA.
- l. Josh Hoyt to attend NCTM Annual Conference sponsored by the National Council of Teachers of Math on April 9-12, 2008 in Salt Lake City, UT.
- m. Karin Suzadail to attend the Classical Association of Atlantic States Spring Meeting on April 25-26, 2008 in Princeton, NJ.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following clubs and organizations in accord with the provisions of Section 511 of the Pennsylvania School Code. This approval also provides for the establishment of accounts within the Student Activity Accounting System for the 2007-08 school year:

<u>Organization/Club</u>	<u>Advisor/Sponsor</u>	<u>Student Officer</u>
HIGH SCHOOL		
Gay/Straight Alliance	Keith Morris Jen Arnst	G. Marie Hunt, Pres. Jenny Clay, Treas.
Gavel	Tracey Schiavello	Benjamin Timmins, Pres. Jenny Clay, Treas.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded for approval of the following student trips as presented:

- a. High School NJROTC cadets to participate in Cold Weather Training on February 23-24, 2008 at the New Tripoli Campground, Andreas, PA
- b. High School Latin Club to participate in the Pennsylvania Junior Classical League State Convention on May 23 – 25, 2008 at Penn State University in State College, PA

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded to acknowledge receipt of the following proposed new textbook for the 2007-08 school year as presented:

Contemporary Advertising, 11th ed., McGraw-Hill Publishers,
2008, HS Advertising Course

This textbook will be on display in the Owen J. Roberts Administration Building, 901 Ridge Road, Pottstown, PA 19465 through February 25, 2008.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Kerner seconded for approval for intermittent homebound instruction for J. Y., Grade 8. NOTE: This approval for home instruction shall not exceed a three-month period. Approval for homebound services that exceed the three-month period will require an updated physician's statement and approval from the Pennsylvania Department of Education. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval for homebound instruction for the following students as presented:

Approval for homebound instruction for M. M., Kindergarten. NOTE: This approval for home instruction shall not exceed a three-month period. Approval for homebound services that exceed the three-month period will require an updated physician's statement and approval from the Pennsylvania Department of Education.

Approval for homebound instruction for K. H., Grade 2. NOTE: This approval for home instruction shall not exceed a three-month period. Approval for homebound services that exceed the three-month period will require an updated physician's statement and approval from the Pennsylvania Department of Education.

Approval for homebound instruction for P. H., Grade 4. NOTE: This approval for home instruction shall not exceed a three-month period. Approval for homebound services that exceed the three-month period will require an updated physician's statement and approval from the Pennsylvania Department of Education.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval for a Confidential Settlement and Release Agreement as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval of school bus drivers for the 2007-08 school year effective January 16, 2008 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded to acknowledge receipt of Single Audit Report reviews from the following as presented:

Acknowledge receipt of Single Audit Report review by the Pennsylvania Bureau of Audits for the year ended June 30, 2007 as presented.

Acknowledge receipt of Single Audit Report review by the Pennsylvania Department of Agriculture for the year ended June 30, 2007 as presented.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Scheib moved and Mrs. Bissland seconded to separate the professional services agreements for KCBA Architects and for CMX from the professional services agreements. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. Scheib seconded for approval of the following professional services agreements as presented:

Approval of a professional services agreement with American Red Cross, Southeastern Pennsylvania Chapter, 23rd and Chestnut Streets, Philadelphia, PA 19103 for First Aid/CPR/AED plus Child CPR for training on February 5, 2008 as presented.

Approval of a professional services agreement with Metropolitan Acoustics, 40 W. Evergreen Avenue, Suite 108, Philadelphia, PA 19118 for an acoustical proposal for auditorium expansion for the Owen J. Roberts Middle School as presented. This proposal is being recommended by the Buildings and Grounds Committee at their meeting of January 22, 2008.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Scheib moved and Mr. LaCoff seconded for approval of the following professional services agreements as presented:

Approval of a professional services agreement with KCBA Architects, 8 East Broad Street, Hatfield, PA 19440-2401 for additional design fees related to bid alternates for the Owen J. Roberts Middle School project as presented. This proposal is being recommended by the Buildings and Grounds Committee at their meeting of January 22, 2008.

Approval of a professional services agreement with CMX, 1555 Bustard Road, Suite 50T, P. O. Box 304, Kulpsville, PA 91443-0304 to amend the land development plan for the Owen J. Roberts Middle School as presented. This proposal is being recommended by the Buildings and Grounds Committee at their meeting of January 22, 2008.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, nay. Motion carried.

Mr. LaCoff moved and Mr. Scheib seconded for approval of agreement for District-wide internet access with Chesconet, Chester County Intermediate Unit, 455 Boot Road, Downingtown, PA 19335 during the period July 1, 2008 to June 30, 2009 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded to acknowledge receipt and award of bids for the following:

Acknowledge award of bid for plumbing supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for music supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for medical and nursing office supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for general supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for family and consumer science for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for electrical supplies period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for carpentry and painting for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for athletic and physical education supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for art supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for science supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for printing and graphic arts supplies and equipment for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for library supplies and equipment for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for cosmetology for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for AV/technology for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

Acknowledge award of bid for automotive supplies for the period January 1, 2008 to December 31, 2009 as presented based on the notification of the Joint Purchasing Board in accord with the Chester County Joint Purchasing Agreement.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the renewal of the following service contract and/or maintenance agreement:

Approval to renew a maintenance services agreement for automatic temperature control systems for the period March 1, 2008 to February 28, 2009 with CM3 Building Solutions, 4667C Somerton Road, Trevoese, PA 19053 as presented. This is year four of a ten-year contract. Approval of the renewal is being recommended by the Buildings and Grounds Committee.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval of a Salt Contract Participation Agreement for the period August 2008 through July 2009 with the Commonwealth of Pennsylvania Department of General Services, COSTARS Program, Attn: Taju Burden, 555 Walnut Street, Harrisburg, PA 17101 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. Scheib seconded for approval of two amendments to the lease agreement with 1207 Bridge Street GP, Inc., c/o Earth Companies, 1345 Hares Hill Road, Phoenixville, PA 19460 for the property located at 1207 West Bridge Street, Spring City, PA as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded to acknowledge receipt of a Pennsylvania Department of Education approval of the District's Mandate Waiver Program Application to waive 24 P.S. § 8-807.1 to raise the bidding threshold from \$10,000 to \$15,200 and to raise the quotation threshold from \$4,000 to \$6,100 as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval of Construction Change Directive #GC-016 to E. R. Stuebner, Inc., 227 Blair Avenue, Reading, PA 19604 in an amount not to exceed \$20,000.00 to complete the new water line repairs per KCBA ASI 046 for the High School additions and renovations project as presented. ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. Kerner moved and Mr. LaCoff seconded for approval of the following change orders for the High School additions and renovations project as presented:

Approval of Change Order #MC-004 to Worth & Company, 6263 Kellers Church Road, Pipersville, PA 18947 with no dollar impact (recovery schedule and extension for the project work) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #PC-004 to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064 in the amount of \$1,840.97 (convert Construction Change Directive PC-001 to a construction change order) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #PC-005 to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064 with no dollar impact (recovery schedule and extension for the project work) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #EC-006 to H. B. Frazer Company, 1800 N. 12th Street, Reading, PA 19612 with no dollar impact (recovery schedule and extension for the project work) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #GC-020 to E. R. Stuebner, Inc., 227 Blair Avenue, Reading, PA 19604 in the credit amount of (\$25,203.00) (convert Construction Change Directive GC-010 to a construction change order) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #GC-021 to E. R. Stuebner, Inc., 227 Blair Avenue, Reading, PA 19604 with no dollar impact (recovery schedule and extension for the project work) for High School additions and renovations project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Scheib seconded for approval of the following change orders for the West Vincent Elementary School project as presented:

Approval of Change Order #GC-002 to E. R. Stuebner, Inc., 227 Blair Avenue, Reading, PA 19604 in the credit amount of (\$103,503.24) to provide pricing and credit to extend the sanitary sewer main across Conestoga Road and delete the sewage pump station per ASI-006 for West Vincent Elementary School project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

Approval of Change Order #MC-001 to Worth & Company, Inc., 6263 Kellers Church Road, Pipersville, PA 18947 in the amount of \$6,296.62 to revise the 6-round gable end louvers from 7'-0" to 7'-4³/₄" per RFI – HVAC-019 for West Vincent Elementary School project as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.

ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

Mr. LaCoff moved and Mr. Fulmer seconded for approval of Change Order #G-1 to Stephen Parks & Associates, 412 Allegheny St., Holidaysburg, PA 16648 in the amount of 1,575.00 for the Comprehensive Site Signage Program as presented. This change order was reviewed by the Buildings and Grounds Committee at their meeting of January 22, 2008 and is being recommended for approval.
ROLL CALL: Bilinski, aye; Bissland, aye; Dutton, aye; Fulmer, aye; Kane, aye; Kerner, aye; LaCoff, aye; McMeekin, aye; Scheib, aye. Motion carried unanimously.

**Information, proposals, statements and/or questions from
individuals or delegations pertaining to items other than those on the agenda**

None

Future Meetings

February 4, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
February 25, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
March 3, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
March 17, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
April 7, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
April 28, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
May 5, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
May 19, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
June 2, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
June 23, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
July 28, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
August 4, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
August 25, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
September 15, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465
September 22, 2008	School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School, 981 Ridge Road, Pottstown, PA 19465
October 6, 2008	Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J. Roberts Administration Building Board Room, 901 Ridge Road, Pottstown, PA 19465

October 27, 2008 School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School,
981 Ridge Road, Pottstown, PA 19465

November 3, 2008 Buildings and Grounds Committee Meeting at 6:00 p.m. in the Owen J.
Roberts Administration Building Board Room, 901 Ridge
Road, Pottstown, PA 19465

November 24, 2008 School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School,
981 Ridge Road, Pottstown, PA 19465

December 1, 2008 School Board Meeting at 7:30 p.m. at the Owen J. Roberts High School,
981 Ridge Road, Pottstown, PA 19465

Requests for Information

1. Mr. Dutton requested that Mrs. Toni Cramp and Mr. Ed Kerner schedule a Personnel Committee Meeting during the next month or two.

Meeting adjourned at 12:18 a.m.

John M. Dutton, President

Jaclin B. Krumrine, Secretary