

## MAIN CAMPUS PARKING INFO & PROCEDURES

**Permission to park at OJRHS is a privilege.** Therefore, it is very important that any student who is issued a parking permit understands the conditions under which it is issued. They are as follows:

1. The parking permit decal you receive is specific for the registered vehicle you indicate on your Student Parking Registration Permit form. If you change vehicles for any reason you must contact security personnel with the new vehicle information to receive a new parking permit decal.
2. Parking permits will only be issued to junior and senior students with valid driver's licenses.
3. A student may only be registered for one permit.
4. All vehicles parked on school property must be officially registered with the main office.
5. Students are only permitted to park in designated student parking areas.
6. All vehicles must display a current parking sticker on the inside of the rear window on the driver's side.
7. Fines will be assessed or driving privileges will be revoked for violations of the parking regulations.

**The Security Department and High School Administration will attempt to provide the best opportunity for as many students as possible to park on campus. In this effort we will provide general and reserved parking permits this year. The parking fee will be \$50.00 per parking permit.**

### General Parking Permit

This permit allows an individual student to park on campus in the designated student parking areas. Availability to park in these areas is limited and on a first-come basis. The number of permits issued for this category will be limited by the number of spaces remaining after all other parking assignments for staff, visitors, handicapped, and reserved parking areas are determined.

### Reserved Parking Permit

Please be advised that students who participate in the following programs will be eligible to acquire Reserved Parking Permits: Senior Privilege, Allied Health, Teacher Academy and Cooperative Education. These students must produce a copy of their schedule to indicate their participation in these programs when they register to receive Reserved Parking privileges.

### Registration

The school administration will make every attempt to establish a registration process which allows all eligible students the opportunity to register for parking permits.

Students will not be able to park on school grounds until they register for their parking permit. Eligible students without a parking permit may register the first week of school during their lunch period, and every day after in the main office, as long as permits remain available.

In order to register for a permit every student must present the following items:

1. a completed registration form with the student / parent/guardian signatures
2. a valid student driver's license
3. a current registration card for the vehicle(s) the student will drive to school
4. the insurance card of the vehicle
5. a signed parental/guardian consent form
6. a payment fee of **\$50** in cash or check payable to "Owen J. Roberts High School"

**NOTE:** Students who want to register for a "**second-car**" parking permit may do so at a cost of **\$20**. Only one second car permit will be issued per student. This permit is registered under the same name and permit number as the original. A vehicle registration must be provided for the second car before a permit will be issued.

## Regulations

Students operating a vehicle on campus are expected to do so responsibly. A student who commits any acts that violate parking and driving regulations will be issued parking tickets/fines or have their permits revoked. The following actions are considered violations of school regulations:

1. Parking on campus without an authorized parking permit.
2. Parking in emergency lanes, safety areas, or in an irresponsible manner
3. Unauthorized entry into a car during school hours (including lunch periods)
4. Leaving school grounds without permission or transporting others off campus while school is in session. Passengers will also be subject to fines and loss of privileges
5. Duplicating a permit, selling a permit, or giving a parking permit to another student
6. Reckless driving, speeding, riding on hoods, or driving in a manner that is dangerous to oneself or others
7. Excessive absenteeism, lateness, or disciplinary infractions as described in this handbook. The inability to find a parking place will not be an acceptable reason for an excused late to school.
8. Bringing a vehicle on campus that contains weapons, drugs, alcohol, or any other illegal substances for oneself or others
9. Failure to cooperate with security personnel or school administration
10. Any other conduct that is deemed unlawful or irresponsible by the school administration

## Tickets/Fines/Towing

In order to ensure responsible and safe conduct by students operating vehicles on campus, the school administration has established the following consequences for those who do not comply with parking and driving regulations. Students who violate these regulations will be issued tickets by the school security personnel or the administration. The tickets and the accompanying fine structure are as follows:

First offence: Every parking or traffic violation committed by a student driver, while on school grounds, will warrant a ticket and a fine for \$15.00.

Subsequent violations will include fine, suspension or revocation of privileges, towing, and/or discipline.

**Fines will be doubled** for any student who unlawfully parks in fire lanes, safety areas or for other offenses as deemed appropriate by the administration.

**Once issued, tickets and fines are not subject to appeal. All fines must be paid in 10 school days or parking privileges can be suspended or revoked, and a financial obligation will be recorded with the school.**

**See also:**

[Parking Permit Registration Form](#)

[223: Use of Bicycles and Motor Vehicles](#)